



APPLICATION FOR EMPLOYMENT

Trinity Christian Academy
10 Windy City Road
Jackson, Tennessee 38305
(731)668-8500
Fax (731)668-3232

Please email a copy of your completed application to Cheryle Emission at cemison@tcalions.com.

CHECK THE APPROPRIATE CIRCLE:

- New Applicant** **Former TCA Employee** **Current Employee**

PLEASE PRINT

Personal	Last Name _____ First _____ Middle _____ Maiden _____	Date of Application: _____
	Present Address (until _____) _____	Social Security Number: _____
	Permanent Address _____	Telephone Number: Present (____) _____
	Completion of the following information is optional. Failure to answer these questions will not prohibit employment consideration.	Permanent (____) _____ Work (____) _____ Cell (____) _____
Sex: <input type="radio"/> Male Date of Birth: ____/____/____ <input type="radio"/> Female Month Day Year	Are you a US Citizen? ____ Yes ____ No	
Marital Status: <input type="radio"/> Married Spouse's Name _____ <input type="radio"/> Single Number of Children _____ <input type="radio"/> Widow(er) Names and Ages: _____ <input type="radio"/> Divorced	If not, are you eligible to work in the US? ____ Yes ____ No	Date you are available to begin work: _____

Certification	Do you possess a valid out of state teaching certificate? ____ Yes ____ No	Please submit a photocopy.
	Certification Areas: _____	
	Do you possess an ACSI teaching certificate? ____ Yes ____ No	Please submit a photocopy.
	Do you possess a valid TN state teaching certificate? ____ Yes ____ No	Please submit a photocopy.
	Application submitted to State Department? ____ Yes ____ No	Will submit upon graduation? ____ Yes ____ No
	Statement of eligibility received? ____ Yes ____ No	
Number: _____ Date of Issue: _____ Expiration Date: _____		
Certification Areas: _____		
National Teachers Examination Data: Professional Knowledge Score _____ Specialty Area Score _____		
If no score available list exam date: _____ TN Area Exam (if NTE not Applicable) _____		

Position	Indicate position(s) desired for which you are endorsed and/or able to teach.
	____ Early Childhood(k3-k5) ____ Elementary(1-3) ____ Elementary(4-5) ____ Grades6-8 ____ Grades 9-12
	____ Special Education ____ Guidance ____ Administrative ____ Substitute(Position: _____) ____ Support Staff
	If elementary certified, list area of concentration: _____
	For grades 9-12, list subject area(s) and/or grade level applying for in order of preference. 1. _____ 2. _____ 3. _____
Subject area(s) in which you have a major or minor, but do not have certification. 1. _____ 2. _____ 3. _____	

Trinity Christian Academy does not discriminate on the basis of age, race, color, handicap, or national origin in its dealings with employees, students, the general public, applicants for employment, educational programs, activities, or access to its facilities.

General	Have you ever been refused an annual, continuing, teaching contract or been released/terminated? ___ Yes ___ No If yes, please explain: _____
	Have you ever had a teaching certificate suspended? ___ Yes ___ No If yes, please explain: _____
	Have you ever been convicted or investigated of anything other than a minor traffic offense by civil authorities? No ___ Yes ___ If yes, please explain: _____

Personal Statement	Please indicate how you have come to a personal relationship with Jesus Christ: _____ _____ _____
	Name of Church you attend: _____ Denomination: _____ List Church activities in which you are or have been involved: _____
	Please write your Philosophy of Christian Education : _____ _____ _____
	Why do you desire to teach at Trinity Christian Academy? _____ _____ _____

Statement of Faith	<p>The basis of Trinity Christian Academy is the written, infallible Word of God, known as the Scriptures of the Old and the New Testaments, as they are interpreted in the historic, evangelical confessions of Christian faith. In accordance with these confessions, we hold unreservedly to the sovereignty of God as taught in Scripture and as specifically revealed in the Lordship of Jesus Christ over the world and thus over every department of human activity, thereby recognizing these Scriptures as the supreme and final standard for life. Trinity Christian Academy is not a church nor is it subject to any ecclesiastical organization, but works with and through such bodies to aid and benefit both this school and such church bodies with which it may be associated. Therefore, this school is committed to and subscribes to the following articles of belief.</p> <p>THE BIBLE- We believe the Scriptures of the Old and New Testaments to be inspired by God and inerrant in the original writings and accurately maintained over the ages by God's Spirit, as the only supreme and final authority for the rule of faith and life for all men.</p> <p>GOD- We believe in only one living and true God. Who eternally exists in three persons: Father, Son and Holy Spirit, having one substance, power and eternity, perfectly sovereign, holy, unchangeable, and infinite in being.</p> <p>MAN- We believe that man and the universe were created by an immediate and direct act of God. Also, we believe that man was created in the image of God, but he chose to sin and thereby Incurred not only physical death, but also spiritual death which is eternal separation from God; and that all human beings are born with a sinful nature and become sinners in thought, word and deed. All human beings stand accountable before and to God for their sins.</p> <p>JESUS CHRIST- We believe that Jesus Christ was begotten by the Holy Spirit, born to the Virgin Mary, and is truly God and truly man, yet one Christ, the only mediator between God and man. Also, He was crucified on a cross, died, and was buried and resurrected by God. He ascended into heaven and sits at the right hand of God the Father as our High Priest, King and Savior of His Church.</p> <p>SALVATION- We believe that the Lord Jesus died for our sins according to the Scriptures, as a representative and substitutionary sacrifice and that all who believe and trust in Him alone are justified on the grounds of His shed blood and perfect, righteous life. We further believe that all who receive the Lord Jesus Christ by faith are born again by the Holy Spirit and thereby become children of God who are being sanctified by God.</p> <p>SECOND COMING- We believe that our Lord and Savior Jesus Christ will personally return and set up His kingdom wherein He will rule and reign in righteousness.</p> <p>FINAL RESURRECTION- We believe in the bodily resurrection of the just to eternal blessedness according to the pattern of Christ's own glorious body and the bodily resurrection of the unjust to eternal punishment.</p>
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EXPERIENCE RECORD	Resume cannot be substituted for completed application.
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STUDENT TEACHING EXPERIENCE-WITHIN THE LAST 2 YEARS (List chronologically and include internships)

Name of School	School Division City/County	State	Grade Level and/or Subject	Dates

TEACHING EXPERIENCE-LIST CHRONOLOGICALLY ALL TEACHING EXPERIENCE BEGINNING WITH MOST RECENT (Substitute teaching exceeding 9 continuous weeks may be included.)

Name of School	School Division City/County	State	SPECIFY: Positions Held Grades/ Subjects Taught	Dates		Time		Reasons for Leaving
				From	To	Full	Part	

Current Supervisor: _____ Total Years of Full Time Tennessee Experience: _____
 Total Years of All Full Time Experience: _____

MOST RECENT WORK EXPERIENCE OTHER THAN TEACHING (List chronologically.)

1	Employer _____	City _____	State _____	Zip _____	Dates Employed: From...To _____
	Position _____	Reason for Change _____			Name of Supervisor _____
2	Employer _____	City _____	State _____	Zip _____	Dates Employed: From...To _____
	Position _____	Reason for Change _____			Name of Supervisor _____
3	Employer _____	City _____	State _____	Zip _____	Dates Employed: From...To _____
	Position _____	Reason for Change _____			Name of Supervisor _____

OTHER INFORMATION

Have you ever taught English, as a second language, to foreign speaking students? Yes No
 What foreign languages do you read, speak, or write? _____

EXTRACURRICULAR ACTIVITIES	Check activities you are willing to coordinate/sponsor and give years experience.
(Extracurricular Activity Years Experience)	
1. Yearbook _____	9. Baseball _____
2. Newspaper _____	10. Basketball _____
3. Student Government _____	11. Track _____
4. Drama _____	12. Cross-Country _____
5. Bible Study _____	13. Golf _____
6. Debate _____	14. Tennis _____
7. Service Projects _____	15. Volleyball _____
8. In Line Hockey _____	16. Trapshooting _____
	17. Soccer _____
	18. Football _____
	19. Athletic Training _____
	20. Cheerleading _____
	21. Computer _____
	22. Science _____
	23. Clubs/Other _____

Educational Background	Type of School	Name and Location of School	Dates attended From To	Major Area of Study	Degree Obtained	Date of Degree	GPA	
	High School							
	College(s)							
	Other—Special Schools, Education and Training							
	List Extracurricular Activities in College.							
	List any licenses, certificates, publications, or professional achievements that would assist in assessing your candidacy.							

References	<p>It is the applicant's responsibility to have the following information provided to TCA in order to be considered for employment:</p> <p>A. Transcripts</p> <p>B. List below three work related reference sources. One reference must include current employer, if employed, or last employer if not currently employed.</p> <p>C. Applicants with educational work experience must provide recommendations from principals and/or superintendents from all contracted educational work experiences within the past three years. If experience was not within the past three years, provide references from last contracted experience. Please list references below.</p> <p>D. Applicants who are beginning teachers registered with a college placement office must include references from their student teaching supervisor(s) and co-operating teacher(s) in the placement file or by listing names below.</p>			
	Name of Reference	Position/Relationship	Mailing Address	Phone Number
	1			
	2			
	3			

Signature	<p>My signature below indicates my agreement with the school's Mission and Statement of Faith. It also indicates that I have completed this application for employment accurately and truthfully. I understand that misrepresentation of factual information is cause for dismissal should I be employed by TCA.</p>
	<p>By my signature, I authorize TCA to ask for and obtain from each former employer or present employer, person, firm, or corporation given as reference any and all information sought in connection with this application. I also authorize any former employer, person, firm, or corporation from whom such information is requested to supply TCA with information concerning me, my work habits, character, skill, and actions in any transaction. I identify TCA from any liability which may result from investigation/inquiry. I also understand the school may request a criminal records check and I authorize Trinity Christian Academy and the local law enforcement agency permission to retrieve and review this information.</p>
	<p>I understand that my application will be considered active for twelve months following the date received.</p>

Mission	<p>God has called Trinity Christian Academy to assist Christian families and their churches in providing a Biblically-directed, academically excellent education that equips students to be Godly leaders and servants in their homes, churches, and communities.</p>
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