



# Trinity Christian Academy Application for Employment

**What type of position are you applying for?** *(please check all that apply)*

After School (Pre-K - 5th)  EE Extended Care (I-3's)  Summer Day Camp (Pre-K - 5th)

## Personal Information

Last Name	First Name	Middle Name	
Present Street Address ( )	City	State	Zip Code
Home Telephone	Cell Telephone		
Current E-mail Address	Date of Birth		

Have you ever been convicted or investigated for anything other than a minor traffic offense by civil authorities?

Yes  No

List Children's Names or Ages (if applicable)

Are you able to perform the essential functions of the job for which you are applying, with or without accommodation?  Yes  No

Are you either a U.S. citizen or an alien legally authorized to work in the U.S.?  Yes  No

## Educational Information *(please list most recent first)*

Institution	Major/Minor	Degree or Current Status

## Employment Information *(please list most recent first)*

Employer Name and Address	Position	Dates	Reason for Leaving

## Personal Statement

Are you actively involved in a local church? \_\_\_\_\_

Please list your local church and explain your involvement:

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Please list the name, position and email address for a leader within your local church who can affirm your participation. \_\_\_\_\_

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Please tell us about your personal relationship with Jesus Christ.

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## References - Please list two professional.

Reference

E-mail or Complete Mailing Address

Phone

Reference

E-mail or Complete Mailing Address

Phone

## **Applicant Agreement** *(please read carefully)*

Signing my name below, indicates my agreement with TCA's Mission and Foundational Doctrines. It also indicates that I have completed this application accurately and truthfully. I understand that misrepresentation is cause of disqualification for employment consideration and/or dismissal should I be employed by TCA.

Please read, sign and return the Conduct Expectations and Statement of Faith forms with the application.

### **Background Check Notice**

During the application process and at any time during the tenure of my employment/volunteer service with Trinity Christian Academy, I hereby authorize First Advantage, on behalf of Trinity Christian Academy to procure a consumer report which I understand may include information regarding my character, general reputation, or personal characteristics. This report may be compiled with information from court record repositories, departments of motor vehicles, past or present employers and educational institutions, governmental occupational licensing or registration entities, business or personal references, and any other source required to verify information that I have voluntarily supplied. I understand that I may request a complete and accurate disclosure of the nature and scope of the background verification, to the extent such investigation includes information bearing on my character, general reputation, or personal characteristics.

I further understand and agree that any offer of employment is contingent on the receipt and approval of criminal background check information. I also understand that, if I am hired, my employment will be at-will.

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Applicant Signature

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Date

*Trinity Christian Academy is an equal opportunity employer and does not discriminate on the basis of age, race, color, handicap, or national origin in its dealings with employees, students, the general public, applicants for employment, educational programs, activities, or access to its facilities. As allowed by federal law, Trinity Christian Academy seeks applicants who are in concert with and will support it's mission.*

**God has called Trinity Christian Academy to assist Christian families and their churches in providing a Biblically-directed, academically excellent education that equips students to be Godly leaders and servants in their homes, churches, and communities.**

**Please return this application and other requested material to:**

**Trinity Christian Academy  
10 Windy City Road  
Jackson, TN 38305**

**TRINITY CHRISTIAN ACADEMY**  
**CHRISTIAN LEADER AFFIRMATION AND CONDUCT EXPECTATIONS FOR ALL EMPLOYEES**

**Trinity Christian Academy faculty and staff are living representatives of Christ before our students and in the community and are responsible as Christian leaders to strive daily to model a respectful and moral life. TCA affirms that all employees are representatives of the gospel and as such share the responsibility of modeling to our students an authentic faith walk with Christ characterized by the Fruit of the Spirit, "love, joy, peace, longsuffering, kindness, goodness, faithfulness, gentleness, and self-control." (Galatians 5:22-23). This modeling is established and defined by the truths of Scripture as interpreted in the historic Christian evangelical tradition.**

"Students are not greater than their teacher, but the student who is fully trained will be like their teacher." Luke 6:40 (NLT)

"Therefore, I urge you, brothers and sisters, in view of God's mercy, to offer your bodies as a living sacrifice, holy and pleasing to God—this is your true and proper worship." Romans 12:1

**In affirmation and agreement of my commitment as a Christian leader and employee of Trinity Christian Academy, I personally affirm that:**

- during the past year I have not engaged in, (b) that at the current time I am not engaging in, (c) that I will not engage in, and (d) that I will not condone in my personal, teaching, or professional standards during the term of my employment or volunteering, inappropriate sexual conduct. Such inappropriate conduct includes, but is not limited to, behaviors such as the following: heterosexual activity outside of marriage (e.g., premarital sex, cohabitation, extramarital sex); homosexual and/or lesbian, or other same-sex activity; and sexual harassment, sexual abuse or improprieties toward minors as defined by federal and/or state law.
- I will avoid the usage of any illegal substance and/or the abuse of legal drugs.
- I will refrain from the consumption of alcoholic beverages and/or tobacco in a local public setting, or in any situation where TCA students other than my own child(ren) could reasonably be expected to be present.
- I will avoid actions which could be reasonably interpreted as giving the appearance of wrongdoing, poor judgment, or in opposition of TCA's vision to help train young champions for Christ.
- I will maintain professional boundaries with colleagues, students, and families, and will avoid being alone with a student of the opposite gender on or off campus outside of an agreement with the student's parent(s) (i.e. tutoring).
- I will neither possess nor intentionally view pornographic material in print, media or other form.
- I will honor God's establishment of marriage as a lifelong commitment occurring only between one man and one woman, and that sexual abstinence represents God's plan for all those not in such a relationship; the marriage covenant is not to be broken except for the reasons indicated in the Bible.
- I recognize the need of maintaining a safe workplace and safe sanctuary for our students with honest, trustworthy, qualified, reliable, and non-violent employees who do not present a risk to others. I will report any arrests or changes to my criminal background to Human Resources or to the Head of School's office within 24 hours of the occurrence.

**I understand that my employment at Trinity Christian Academy depends upon the respectful adherence to all of the above. I agree to communicate directly with my supervisor or the Head of School if I do not personally uphold any of these areas.**

\_\_\_\_\_  
APPLICANT / EMPLOYEE SIGNATURE

\_\_\_\_\_  
DATE

**TRINITY CHRISTIAN ACADEMY**  
**Statement of Faith**  
**Doctrinal Statement**  
**(TCA Bylaws, Article 3)**

The basis of Trinity Christian Academy is the infallible Word of God, written, known as the Scriptures of the Old and the New Testaments, as they are interpreted in the historic, evangelical confessions of Christian faith. In accordance with these confessions, we hold unreservedly to the sovereignty of God as taught in Scripture and as specifically revealed in the Lordship of Jesus Christ over the world and thus over every department of human activity, thereby recognizing these Scriptures as the supreme and final standard for life. Trinity Christian Academy is not a church nor is it subject to any ecclesiastical organization but works with and through such bodies to aid and benefit both this school and such church bodies with which it may be associated. Therefore, the school is committed to and subscribes to the following articles of belief:

**THE BIBLE** - We believe the Scriptures of the Old and New Testaments to be inspired by God, inerrant in the original writings, and accurately maintained over the ages by God's Spirit. They are the only supreme and final authority for the rule of faith and life for all men.

**GOD** - We believe in only one living and true God, Who externally exists in three persons: Father, Son, and Holy Spirit, having one substance, power and eternity, perfectly sovereign, holy and unchangeable and infinite in being.

**MAN** - We believe that man and the universe were created by an immediate and direct act of God. Also, we believe that man was created in the image of God, but he chose to sin and thereby incurred not only physical death but also spiritual death which is eternal separation from God and that all human beings are born with a sinful nature and become sinners in thought, word and deed. All human beings stand accountable before and to God for their sins.

**JESUS CHRIST** - We believe that Jesus Christ was begotten by the Holy Spirit, born to the Virgin Mary, and is truly God and truly man, yet one Christ, the only mediator between God and man. Also, we believe that He was crucified on a cross, died and was buried and resurrected by God. He ascended into heaven and sits at the right hand of God the Father as our High Priest, King and Savior of His Church.

**SALVATION** - We believe that the Lord Jesus died for our sins according to the Scriptures, as a representative and substitutionary sacrifice and that all who believe in and trust in Him alone are justified on the grounds of His shed blood and perfect, righteous life. We further believe that all who receive the Lord Jesus Christ by faith are born again by the Holy Spirit, and thereby, become children of God and are being sanctified by God.

**SECOND COMING** - We believe that our Lord and Savior Jesus Christ will personally return and set up His Kingdom wherein He will rule and reign in righteousness.

**FINAL RESURRECTION** - We believe in the bodily resurrection of the just to eternal blessedness according to the pattern of Christ's own glorious body and the bodily resurrection of the unjust to eternal punishment.

I personally accept, support and commit to the Statement of Faith of Trinity Christian Academy. Should the time come when I cannot in good conscience adhere to the above statements, I agree to resign my position.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_