



TRINITY CHRISTIAN ACADEMY
REACH/RISE Director, 11 Month Salaried Position

The primary role of TCA's REACH/RISE Director is to serve as the qualified, innovative, organized, and compassionate leader of these wonderful programs at Trinity. REACH and RISE provide individualized academic and learning opportunities both within and beyond the traditional classroom for qualified students with specific and diagnosed learning needs. The Director will also teach REACH classes a portion of each school day, to be determined by need and qualification.

TCA's **REACH** Program (*Resources Empowering All Children*) allows qualified students with learning or medical disabilities to receive accommodations that support work done in the classroom based on individual needs.

REACH PLUS allows a student to take a replacement class for one or more subjects if the Family Education Plan (FEP) Team determines, along with the family, that the student's need is greater than regular accommodations can meet. Plus classes are self-contained with small student/teacher ratios, and are individualized according to specific areas of need.

TCA's **RISE** Program (*Raising Independence and Success in Exceptional learners*) provides an inclusive Christian education to qualified students with Intellectual and Developmental Disabilities (IDD). The focus of RISE is to teach students with Down Syndrome and other qualified needs in the core subjects of reading and math at their individual ability levels, while also providing inclusive opportunities for other subjects, auxiliaries, chapel, and discipleship.

Minimum Requirements:

- Understanding and enthusiastic support of TCA's mission: *God has called Trinity Christian Academy to assist Christian families and their churches in providing a Biblically-directed, academically excellent education that equips students to be Godly leaders and servants in their homes, churches, and communities.*
- Desire to join a Christ-centered education community as a leader and educator
- Personal relationship with Christ and involvement in a local Bible-believing church
- Professional, compassionate, and articulate - able to communicate, collaborate, and mediate in a Christ-like manner with administrators, teachers, parents, students, and advocacy groups on behalf of these programs
- Minimum of Bachelor's degree in a related field (i.e. Special Education, Psychology, Educational Leadership) Master's preferred.
- 4+ years experience as a specialized learning program educator and/or leader, and/or 4+ years experience in a related field with clinical leadership in assessment, planning, and communication and implementation of plan; teaching and leadership experience with specialized learners prioritized
- Ability to represent the REACH and RISE programs knowledgeably, professionally, and positively
- Ability to organize, plan, and facilitate parent, teacher, and faculty meetings efficiently and effectively with appropriate follow-through
- Willingness to think strategically and innovatively to further strengthen REACH and RISE and our students
- Flexible willingness to learn and pivot in order to continually improve quality and service
- Commitment to confidentiality - able to keep sensitive information completely confidential
- Ability to long range plan while also managing the daily details of implementation
- Dedication to excellent customer service
- Computer proficiency (Experience with Google and FACTS/RenWeb preferred)
- Excellent verbal and written communication skills
- Clear criminal background report

Overview of Responsibilities:

- Schedule all REACH pull-out classes with Guidance and area administrators
- Collaborate with parents, administrators, counselors, and general education teachers to craft specific FAMILY Education Plans (FEPs) for each student in relation to their specific needs
- Organize and lead all FEP meetings
- Teach students with specialized needs for a portion of the school day with excellence and passion
- Evaluate needs and create policies, in partnership with administration, for the REACH and RISE programs
- Serve as liaison between TCA and JMCSS as it pertains to psychological testing
- Serve as liaison between TCA and JMCSS as it pertains to speech and language services
- Work with general education teachers, families, and educational team in completing psychological testing
- Lead and manage Lower School and Upper School REACH teachers, REACH assistant, and RISE staff
- Work directly with the Admissions Director and area administration in admissions processes and guidelines for potential REACH and RISE students
- Provide professional development to REACH/RISE department teachers
- Provide essential communication in a timely manner to those you serve
- Manage the REACH and RISE budgets
- Connect with community leaders in provided resources for students outside of the classroom
- Proactively maintain awareness of all REACH and RISE students' schedules, grades, and social emotional development
- Observe REACH/RISE teachers' classrooms to verify the use of research based teaching strategies, materials, resources, and quality biblical integration
- Build connections with general education teachers to create an atmosphere of teamwork, mentoring, and resources of materials and knowledge
- Maintain up-to-date marketing information for the REACH/RISE Departments including website information, program material, and updated brochures
- Work with families and teachers to resolve conflict, ensure fidelity of individual plans, and to create least restrictive environments for all REACH/RISE students
- Regularly monitor and provide updates for the school website as it relates to the REACH and RISE
- Research current information as it pertains to best practices for students with learning disabilities
- Maintain contact with members of the original RISE round table and other community members to update them on the success of the program and to build connections with possible stakeholders

Annual Salary is commensurate with experience and level of education; minimum of Bachelor's degree required.

If qualified and interested in applying for this exciting position, then please submit a resume and/or completed [TCA Faculty Staff Application](#) along with an emailed cover letter to cheryle.emison@mytcalions.com or mail them directly to:

**Cheryle Emison
Assistant to the Head of School
10 Windy City Road
Jackson, TN 38305**

Trinity Christian Academy does not discriminate on the basis of race, color, national and ethnic origin in employment, student admissions, administration of policies and procedures or otherwise.